

**Members Present** Mayor Todd Kasenberg  
Deputy Mayor Doug Kellum  
Councillor Lee Anne Andriessen  
Councillor Neil Anstett  
Councillor Julie Behrns  
Councillor Matt Duncan  
Councillor Dave Johnston  
Councillor Matt Richardson  
Councillor Allan Rothwell  
Councillor Terry Seiler

**Staff Present** CAO Kriss Snell  
Clerk Patricia Berfelz  
Director of Finance/Treasurer Frances Hale  
Manager of Environmental Services Mark Hackett  
Manager of Operations Lyndon Kowch  
Fire Chief Ed Smith  
Tax Collector/Deputy Treasurer Becky Belfour  
Interim Manager of Recreation Amy Gangl  
Community Development Coordinator Kimberly Kowch  
Assistant Fire Chief Jason Benn

**1.1 CALL TO ORDER**

Mayor Kasenberg called the meeting to order at 7:01 p.m.

**1.2 Approve or Amend the Agenda**

Resolution No. 64.01/20

**Moved By** Doug Kellum, **Seconded By** Terry Seiler

THAT: The Agenda for tonight's meeting, be approved.

**CARRIED**

**1.3 Disclosure of Pecuniary Interest and the General Nature Thereof**

**2. COSENT AGENDA**

**2.1 Approval of the 2020 Budget Minutes of January 22<sup>nd</sup>, 2020**

Resolution No. 65.01/20

**Moved By** Dave Johnston, **Seconded By** Leanne Andriessen

THAT: The minutes of the 2020 Budget Meeting on January 22<sup>nd</sup>, 2020 be adopted.

**CARRIED**

**3. DELEGATIONS/PRESENTATION**

**4. REPORTS**

**4.1 Tab # 4 – Projects Sheets #8 and #9 - Parks and Recreation - Amy Gangl, Interim Manager of Recreation**

Amy Gangl, Interim Manager of Recreation presented revised projects sheets for the Listowel Memorial Arena demolition and redevelopment and the John Bell South and the John Bell North light tower replacements.

Resolution No. 66.01/20

**Moved By** Julie Behrns, **Seconded By** Terry Seiler

That: The Council of Municipality of North Perth approve the 2020 Budget for Listowel Memorial Arena Demolition and Redevelopment for \$240,000.00, including the relocation of the electrical box for the ball diamond lights.

**CARRIED**

Resolution No. 67.01/20

**Moved By** Doug Kellum, **Seconded By** Matt Richardson

That: The Council of the Municipality of North Perth approve the 2020 Budget for JBS & JBN Ball Light Tower Replacement for \$210,00.00.

**CARRIED**

#### 4.2 Tab # 5 – General Administration – Kriss Snell, CAO

Kriss Snell, CAO explained the 2019 Administration projects that will be carried over as 2020 capital projects. Mr. Snell indicated the Capital projects for 2020 were as follows:

- Administrative Processes Efficiency Review
- Community Safety and Well-Being Plan
- Commercial Façade Improvement Project
- Streetscape Parkette and Planter Project
- Elma Logan Development Social Space
- Council Dashboard

Kim Kowch, Community Development Coordinator informed Council that the Municipality had been unsuccessful in their application for RED Funding for the Commercial Façade Improvement Project and the Street Scape Parkette and Planter Project. Council discussed various options for partnerships to proceed with these projects.

#### 4.3 Tab # 6 – Fire Department – Ed Smith Fire Chief

Ed Smith, Fire Chief indicated that in 2019 the replacement of the support and emergency response vehicle (pickup truck) had taken place and is in service. Mr. Smith informed Council that the RFP process for the replacement of Unit 13 (Listowel Tanker Truck) and 2 pumper trucks (Atwood Unit 22 & Monkton Unit 32) has taken place and was awarded to Carrier Center Emergency Vehicles (MetalFab) with Unit 13 and 22 arriving late 2020 and Unit 32 arriving in 2021.

As well, the purchase and installation of the gate for the rear entrance and fencing for the north and east side of lot has been completed. In 2020, the North Perth Fire Department is looking forward to the arrival of the first two trucks.

#### 4.4 Tab # 7 - Roads, Bridges, Stormwater and Drainage - Lyndon Kowch, Manager of Operations

Manager of Operations, Lyndon Kowch provided Council with an update on the Public Works 2019 Capital Projects and the status of various projects. Mr. Kowch explained the 911 sign installation, Storm Water Master Plan, Stormwater Infrastructure improvements, Transportation Master Plan and the Down Traffic Study will be significant projects for 2020. Mr. Kowch brought forth the following capital projects at the meeting:

- Kincaid Street Intersection
- Asphalt Resurfacing
- Sidewalk Plan and Installation at Parkmeadow Place

Resolution No. 68.01/20

**Moved By** Matt Duncan, **Seconded By** Doug Kellum

That: The Council of the Municipality of North Perth receive updated quotations from Econolite Canada and approve the single source purchase of traffic control equipment as listed in the Kincaid Street Intersection tender specifications at an estimated cost of \$71,000.

**CARRIED**

**4.5 Tab # 8 - Manager of Environmental Services - Mark Hackett, Manager of Environmental Services**

Manager of Environmental Services, Mark Hackett explained the solid waste, wastewater and water division accomplishments in 2019. The major projects for the Environmental Services Department will be the carryover of the WWTP Upgrades and Biosolids Upgrades, fencing and tree shrub planting of the west berm at the lagoon as well as the Landfill Cell construction, Listowel Landfill Remedial Action Plan and the replacement of the SCADA Server. An additional project for 2020 will be the Listowel Well #5 Rehab and Maintenance Inspection.

**4.6 Tab # 9 – Capital Overview**

Council was provided with a 2019-2021 Capital Overview spreadsheet.

**5. COUNCIL DIRECTION**

**5.1 Council Comments and Direction**

Members of Council expressed their concerns with the number of projects and the ability for Staff to complete all them in the year 2020. By consensus, Council requested a report outlining a plan for the completion of these proposed Capital projects.

Resolution No. 69.01/20

**Moved By** Matt Duncan, **Seconded By** Matt Richardson

That: The Council of the Municipality of North Perth approve the circulation of tender and proposal documents conditional on the 2020 Budget Council approval.

**CARRIED**

**6. CONFIRMATORY BY-LAW**

**6.1 By-law 19-2020 - Confirmatory By-law**

Resolution No. 70/01/20

**Moved By** Julie Behrns, **Seconded By** Doug Kellum

THAT: By-law No. 18-2020, being a By-law to confirm generally previous actions of the Council of the Municipality of North Perth; be introduced, read and considered read a first, second and third time and be finally passed and that the said By-law be signed by the Mayor and the Clerk and sealed with the seal of the Corporation.

**CARRIED**

**7. ADJOURNMENT**

Resolution No. 71.01/20

**Moved By** Matt Richardson, **Seconded By** Allan Rothwell

THAT: The Council meeting adjourns to meet again for general Council business on Monday, February 3rd, 2020.

**CARRIED**

The Council meeting adjourned at 9:37 p.m.

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MAYOR

\_\_\_\_\_  
CLERK