

**Members Present** Mayor Todd Kasenberg

**Members Present Remotely** Deputy Mayor Doug Kellum  
Councillor Lee Anne Andriessen  
Councillor Neil Anstett  
Councillor Julie Behrns  
Councillor Matt Duncan  
Councillor Dave Johnston  
Councillor Matt Richardson  
Councillor Allan Rothwell  
Councillor Terry Seiler

**Staff Present** Clerk Patricia Berfelz  
Deputy Clerk Danette Beare

**Staff Present Remotely** CAO Kriss Snell  
Director of Finance/Treasurer Frances Hale  
Chief Building Official/Zoning Administrator Ed Podniewicz  
Manager of Operations Lyndon Kowch  
Tax Collector/Deputy Treasurer Becky Belfour  
Interim Manager of Recreation Amy Gangl

**Others Present Remotely** DEI Consulting Engineer, Jason Legacy  
Chair, Community of Character, Patti Henhoeffler

**1. CALL TO ORDER**

Mayor Kasenberg called the meeting to order at 7:00 p.m.

**2. REGULAR MEETING:**

- 2.1 Disclosure of Pecuniary Interest and the General Nature Thereof
- 2.2 Opening of Meeting; approve or amend the agenda for tonight's meeting

**Resolution No. 261.05/20**

**Moved By** Allan Rothwell, **Seconded By** Terry Seiler  
THAT: The Agenda for tonight's meeting, be approved.

**CARRIED**

**3. CONSENT AGENDA**

- 3.1 North Perth Regular Council Meeting May 11th, 2020 Minutes
- 3.2 The Humane Society of Kitchener Waterloo & Stratford Perth - Animal Control Report January - April 2020

**Resolution No. 262.05/20**

**Moved By** Lee Anne Andriessen, **Seconded By** Neil Anstett  
THAT: Consent Items 3.1 to 3.2 be received for information and the minutes of the May 11th, 2020 Regular Council Meeting be adopted.

**CARRIED**

**4. PUBLIC MEETINGS/PUBLIC HEARINGS/DELEGATIONS**

**5. REPORTS**

- 5.1 CAO
  - 5.1.1 Perth County Administrators Team Activity Report

**Resolution No. 263.05/20****Moved By** Julie Behrns, **Seconded By** Matt Duncan

THAT: The Council of the Municipality of North Perth receive the Perth Administrators Collaboration Team (PACT) update for information.

**CARRIED**

## 5.2 Clerk

## 5.2.1 LED Display Sign 195 Wallace Ave. N.

**Resolution No. 264.05/20****Moved By** Doug Kellum, **Seconded By** Matt Richardson

THAT: The Council of the Municipality of North Perth APPROVE the installation of a 12 foot X 8 foot LED Digital Fascia Sign on property located at 195 Wallace Ave. N., Listowel and that such sign will have the following restrictions provided:

1. Be programmed to include a minimal dwell time of 15 seconds per digital image;
2. Shall not display any video or animation; and
3. Shall be provided with dusk to dawn technology to automatically adjust to a maximum night time ambient light not exceeding 0.3 fc above ambient light levels.

**CARRIED**

## 5.2.2 Property Standards By-law

**Resolution No. 265.05/20****Moved By** Dave Johnston, **Seconded By** Allan Rothwell

THAT: The Council of the Municipality of North Perth proceed with the adoption of the Property Standards By-law, as amended at the June 1<sup>st</sup>, 2020 Council Meeting.

**CARRIED**

## 5.3 Interim Manager of Recreation

## 5.3.1 Steve Kerr Memorial Complex Generator Tender

**Resolution No. 266.05/20****Moved By** Terry Seiler, **Seconded By** Lee Anne Andriessen

THAT: The Council of the Municipality of North Perth award tender NP-006-20T Steve Kerr Memorial Complex Generator to the low bidder, J.E. Gabel Electric, Plumbing & Heating Ltd. in the amount of \$243,365.00 + HST.

**CARRIED**

## 5.3.2 Community of Character Update

**Resolution No. 267.05/20****Moved By** Neil Anstett, **Seconded By** Julie Behrns

THAT: The Council of the Municipality of North Perth receives the report entitled "Community of Character Update" dated May 25th, 2020 for information.

**CARRIED**

## 5.4 Director of Finance/Treasurer

## 5.4.1 Hanna Municipal Drain - Upstream Portion

**Resolution No. 268.05/20****Moved By** Matt Duncan, **Seconded By** Dave Johnston

THAT: By-Law No. 69-2020, being a by-law to authorize the Maintenance and Repair of the Hanna Municipal Drain - upstream portion, be introduced, read

and considered read a first, second and third time and be finally passed and that the said by-law be signed by the Mayor and the Clerk and sealed with the seal of the Corporation.

**CARRIED**

5.4.2 Federation of Municipalities (FCM) Grant Funding Application

**Resolution No. 269.05/20**

**Moved By** Doug Kellum, **Seconded By** Matt Richardson

That: The Council of the Municipality of North Perth approves the application to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance asset management program with this Road Assessment, Maintenance, Capital Plan Modeling Tool Project:

- Vehicle based automated data collection for roads and cart based collection for sidewalks;
- Road assessment data processing;
- Pavement Management Software utilizing a GIS based software analytics platform;
- Gravel road condition assessment and indexing; and
- GIS related programming/design work for ArcGIS

For an estimated cost of \$49,332.00; and

BE IT FURTHER RESOLVED THAT: The Municipality of North Perth commits up to \$9,866.00, as per the 2020 Finance Departments Project Budget, towards the costs of this initiative.

**CARRIED**

5.5 Manager of Environmental Services

5.6 Manager of Operations

5.6.1 Green Municipal Drain

**Resolution No. 270.05/20**

**Moved By** Allan Rothwell, **Seconded By** Terry Seiler

THAT: The Council of the Municipality of North Perth, in accordance with Section 78 of the Drainage Act, proceed with the request for improvement of the Green Municipal Drain.

**CARRIED**

5.6.2 Award of the 2020 Pavement Condition Index

**Resolution No. 271.05/20**

**Moved By** Lee Anne Andriessen, **Seconded By** Neil Anstett

THAT: The Council of the Municipality of North Perth enter into an agreement with Streetscan Canada ULC for the provision of pavement assessment work and road management software as proposed in the amount of \$39,332.00 + applicable taxes.

**CARRIED**

5.7 Fire Chief

**6. COUNCIL REPORTS**

6.1 Council Report Requests

Councillor Andriessen requested a report regarding the Celebrate North Perth event held in November 2019 and plans for 2020 including options depending on public health guidelines as well as a process to promote the volunteer enhanced awards program.

CAO Kriss Snell indicated the Ad Hoc Committee will be meeting in the near future to discuss the 2019 event and plan for 2020.

Councillor Terry Seiler requested an update regarding pedestrian crosswalks.

Manager of Operations Lyndon Kowch indicated the Argyle Ave/Main St crosswalk is under review with construction anticipated in the fall. Also consideration is being given for signage at pedestrian crossovers for the North Perth trail system.

Councillor Allan Rothwell requested a report regarding speed limit signage on Line 84.

Manager of Operations Lyndon Kowch indicated the current speed limit is 80 km/hr. Following construction and consultation with North Perth OPP, a report to change the speed limit may come before Council for consideration.

Councillor Matt Richardson requested that a page or link to information regarding ongoing construction projects be included on the municipal website.

**Resolution No. 272.05/20**

**Moved By** Julie Behrns, **Seconded By** Matt Duncan

THAT: The Council of the Municipality of North Perth request a report from the Celebrate North Perth Ad Hoc Committee regarding the 2019 Celebrate North Perth event, and provide options for 2020 realizing that social distancing due to COVID-19 may still be in effect.

**CARRIED**

**Resolution No. 273.05/20**

**Moved By** Dave Johnston, **Seconded By** Doug Kellum

THAT: The Council of the Municipality of North Perth direct staff to create a dedicate page on construction project information page on the municipal website.

**CARRIED**

**7. CORRESPONDENCE**

**8. BY-LAWS**

- 8.1 74-2020 - Amendments to the North Perth Appointments to Boards and Committees

**Resolution No. 274.05/20**

**Moved By** Matt Richardson, **Seconded By** Allan Rothwell

THAT: By-law No. 74-2020, being a by-law to amend By-law No. 161-2018, be introduced, read and considered read a first, second and third time and be finally passed and that the said By-law be signed by the Mayor and the Clerk and sealed with the seal of the Corporation.

**CARRIED**

- 8.2 75-2020 - Appoint of a By-law Enforcement and Property Standard Officer

**Resolution No. 275.05/20**

**Moved By** Terry Seiler, **Seconded By** Lee Anne Andriessen

THAT: By-law 75-2020 being a by-law to appoint a By-law Enforcement and Property Standards Officer, be introduced, read and considered read a first, second and third time and be finally passed and that the said By-law be signed by the Mayor and the Clerk and sealed with the seal of the Corporation.

**CARRIED**

**9. NOTICE OF MOTIONS**

**10. OTHER**

10.1 Announcements

**11. CLOSED SESSION MEETING**

**Resolution No. 276.05/20**

**Moved By** Neil Anstett, **Seconded By** Julie Behrns

THAT: This Committee proceed "In Camera" at 9:04 p.m. to address a matter to the following:

1. personal matters about an identifiable individual, including municipal or local board employees; regarding Real Estate Matters

**CARRIED**

**Resolution No. 277.05/20**

**Moved By**, Julie Behrns **Seconded By** Allan Rothwell

THAT: The "In Camera Session" is now adjourned at 9:39 p.m. and the Council reconvene into regular open Council.

**CARRIED**

**12. REPORTING OUT**

**13. CONFIRMATORY BY-LAW**

13.1 By-law No. 76-2020 Confirmatory By-law

**Resolution No. 278.05/20**

**Moved By**, Matt Richardson **Seconded By** Terry Seiler

THAT: By-law No. 76-2020, being a By-law to confirm generally previous actions of the Council of the Municipality of North Perth; be introduced, read and considered read a first, second and third time and be finally passed and that the said By-law be signed by the Mayor and the Clerk and sealed with the seal of the Corporation.

**CARRIED**

**14. ADJOURNMENT:**

**Resolution No. 279.05/20**

**Moved By**, Lee Anne Andriessen **Seconded By** Neil Anstett

THAT: The Council meeting adjourns at 9:41 p.m. to meet again for general Council business on Monday, June 1st, 2020 at 7:00 p.m.

**CARRIED**

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Mayor

\_\_\_\_\_  
Clerk